

**Individual Investigator Research Grant Scientific Progress Report: Cover Page**

Title of Grant:

Names of Principal and Co-Investigators (include degrees/titles):

Grant Number (FFB #):

Original Award Date:

Award Duration (total years):

Progress Reporting Period (dates): from                      to                      .

**Notes:**

Use as much space as you need, above, to provide all the requested information.

If this is the **last year of your award**, please note that your Scientific Progress Report must provide certain **cumulative** information (see Instructions for details).

## Individual Investigator Research Grant Scientific Progress Report: Checklist

- Have you used the same title as the original application?
- Have you provided the grant #?
- Have you added any new Principal Investigator (PI) or co-PI, other than those listed on your original application? No \_\_\_\_\_. Yes \_\_\_\_\_.

If yes, state names, degrees/titles, and role(s) in project, here:

- If this is the **last reporting period** for your award, have you ensured that your progress report reflects the additional, **cumulative** information requests for the: lay summary and scientific progress toward Specific Aims.
- Have you written a lay summary (non-technical/non-confidential) specific to this progress reporting period?

Does your lay summary provide:

- Overall research question?
  - Project significance for accelerating clinical advances?
  - Experimental approach for each Specific Aim?
  - Progress toward achieving each Specific Aim?
  - List of patient populations/diseases being studied?
- Have you provided a detailed, technical progress statement for each Specific Aim in the original application?
    - Is progress reported for each Aim?
    - Does each Aim include a percent completion estimate?
    - If no progress was made for a given Aim, have you stated this, with a brief explanation?
    - If the scope or direction has changed for any Aim, have you stated this and explained why?
    - Have you indicated the potential clinical value for each Specific Aim?
    - For an Aim that has been achieved, have you stated its future relevance for advancing science/clinical practices?
  - Have you listed any new products/outcomes resulting from work performed during this reporting period? (e.g., publications, databases, presentations, equipment, patents)
    - For any publications, have you included them as separate electronic (PDF) files accompanying this report?
  - Have you provided a narrative biosketch for each PI?
  - Are you aware that you must submit a Financial Report (Excel file) for this reporting period and that it is due to FFB no later than 90 days after the end of the currently funded grant period?